

GENERAL COMMITTEE CLUB MANAGEMENT

THE CLUB

Tranmere Bowling and Tennis Club Inc. is a Corporate Body incorporated under the Associations Incorporation Act 1985. Under the Act the power to administer the affairs of the Club rest with “the committee of the Association”.

Clause 66 of the Club’s constitution provides that “the control and business of the Club” is vested in the General Committee.

The Constitution provides for the existence of two sections – Bowls and Tennis and the control and business of each section is vested in the respective Section Committees.

The General Committee therefore has the duty and responsibility to ensure that the Club as a whole complies with all legislation, rules and regulations which apply to its “business” and lawfully pursues the objects for which is established.

CLUB CONSTITUTION OBJECTS: -

The objects for which the Club is established, and the powers which the Club has, are: -

To maintain and conduct a Club of non-political and non-religious character and to provide a Clubhouse, bowling greens, tennis courts and other conveniences for the use and recreation of the members at such place or places as decided by the members.

To raise and borrow any monies required for the purpose of the Club upon such terms and conditions and/or on such securities as may be determined.

To purchase. Take, lease, exchange, or hire or otherwise acquire any real or personal property and other rights and privileges necessary or convenient for the purpose of the Club.

To construct, alter, add to and maintain all buildings and other property belonging to the Club.

To sell, mortgage, improve, manage, develop, lease, dispose of, turn to account or otherwise deal with all or any part of the property of the Club, provided that the Club shall not make any distribution of property or funds to members.

To affiliate with Bowls SA, the MBA and Tennis SA through Sections provided for this purpose.

Such other objects as the members shall determine, but always having in mind the advancement and best interests of the games of bowls and tennis and the engendering by association of a fraternal feeling amongst members.

To do all that is incidental or necessary for the purpose of the above objects.

MANAGEMENT

In carrying out its functions and responsibilities, the following are the principal (but not necessarily all) matters with which the General Committee must deal;

Effectively manage the Club’s finances and ensure compliance with all tax liabilities.

Allocate and invest surplus funds towards a future fund for facility maintenance.

Maintain an ongoing 3year plan, for the development and maintenance of the Club’s buildings, playing facilities and all other infrastructure.

Annually review and maintain the appropriate Insurance Cover Premiums for the Club building, contents and all other associated infrastructure and facilities.

Annually review and maintain the appropriate Insurance Cover Premiums for personal accident claims for all classes of membership.

Provide First Aid equipment around the Club. Arrange for refresher courses with St. Johns to keep accredited members up to date with basic first aid requirements.

Maintain and manage SA Government regulations regarding COVID 19 rules and regulations.

Liaise with SA Consumer and Business Affairs department with regard to our Liquor License obligations.

Through the Clubhouse and greens manager, manage Club maintenance and bowling greens preparation.

Through the Club bar facility manager, ensure compliance with the Liquor Licensing Act, Code of Practice, the terms of our license and generally manage our licensed bar facility. Volunteer training.

Tennis courts contractor arrangements – fees – court requirements.

Liaison with the Club's constituency (Sturt) Federal member of Parliament.

Liaison with the Club's constituency (Hartley) State member of Parliament.

Liaison with the City of Campbelltown Council.

Prepare and submit applications for monetary grants available from Federal, State and local Council for infrastructure upgrades, maintenance, equipment, volunteer support programs and other sundry programs available.

Review and maintain Work Health and Safety procedures for Volunteers.

Contract with outside providers of specialized services (electricians, plumbers, fire safety inspectors, security services).

Manage hire of premises, use of facilities, by third parties.

Deal with breaches of the Club's Code of Conduct referred by a section.

May 2021